# 2024 Mainstreet Memories Vendor Food Vendor Contract

This event is hosted by Mainstreet Memories Car Show Inc. If you have any questions about something that isn't covered below, please email us at MainstreetMemoriesPH@gmail.com

Mainstreet Memories Car Show Inc. Vendor & Food Vendor Contract & Info

Date: July 27, 2024

Location – Acheson Venture's Waterfront, Downtown Port Huron

Hours 10:00 am - 4:00 pm

Facebook Event Page -

#### INTRODUCTION

Everyone has a different goals and expectations for what they want out of the show. You may or may not have great sales, the key will be in your presentation to the public. Be open and inviting, answer any questions they may have and be courteous. Remember "You never have a second chance to make a good first impression."

Make as many contacts and connections as possible, network is the key to growing your business, this is the main purpose of these shows. To promote your business and make contacts which help you sell more outside of the event.

## Setup, Check In, Unloading & Packing Up Info

Setup for Vendors and Food Trucks will be on Saturday morning July 27th starting at 6:00 AM. It is on a first come-first served basis. All vendors are expected to check in at the Main Registration tent so we know who is at the event.

Setting up for the show, we should be able to get everyone close to their booth to make setup easy. Desmond Landing will be the designated vendor parking. NOTE: ALL SUPPORT VEHICLES MUST BE OFF THE FIELD AS SOON AS YOU ARE UNLOADED AND NO LATER THAN 8:00 AM.

Closer to the show, we will email out more details about the setup including check in information, vendor parking, booth placement, etc.

#### **Booth Area & Presentation**

Everyone who will have a 10x10 or 10x20 space. Everyone will be set up on grass field and may have a canopy type tent. You do not have to have a canopy, but it is recommended for visual presentation. **All tents must be weighed down with a minimum of 50lb per leg as it does get windy on the waterfront.** 

No tables or chairs are provided so please have your own setup. All displays, racks, merch, etc. must be contained to your booth area. Any and all garbage must be taken with you or disposed of at the show. Please do not leave any items or garbage behind. We do provide a 10-yeard dumpster for trash, you are welcome to use it. It will be located at the back of the field by the large tree.

## **Overnight Information**

Since this show is only one day, we do not recommend that you setup anything the night before as **we do not provide any security and you are at your own risk.** Mainstreet Memories Car Show Inc. or any other companies associated with the event are not responsible for any damage or theft.

#### Takedown at the end of the show

There are no early takedowns allowed, the show is over at 4:00 pm. If you begin taking down early, you will not be allowed to participate in any future events. We understand that each event is a long day but customers who come at the end deserve the same experience as those that came when the show first opens.

When the show is over at 4:00 pm, cars will not be allowed to drive back into the vendor area to load until the show field is cleared, BE PATIENT, IT CLEARS QUICKLY, only then will you be able to bring your vehicle to your booth to pack up. Depending on where your booth ends up, please be prepared to cart your items a few hundred feet back to your vehicle. This information may change closer to the event if we can find a safe way to make it easier for all of you to load back up. More details will be emailed out closer to the show.

#### **Food Vendors**

Food may only be sold by pre-approved vendors. All food vendors must follow the Michigan Cottage Food Laws (MDARD - Michigan Cottage Foods Information) or be licensed. You must register with the St. Clair County Health Department if you have not already done so. We do provide the St. Clair County Health Department and the Port Huron Fire Marshall a list of all Food Vendors.

#### Insurance

We are not responsible for any of your items due to weather, lost, stolen or damage. We are also not responsible for any injury or bodily harm. You are responsible to carry your own insurance.

## **Severe Weather**

This is a rain or shine event. In the event of severe weather, we will communicate with everyone via our Facebook page about what actions the event will be taking. If the entire show is canceled due to severe weather, you will receive a credit towards next year's show. No refunds will be given.

#### Cancellations

We do not provide refunds if you are unable to attend or you cancel an event.

- If you cancel and the event is more than 60 days away, we will then roll any money paid to the following year's event.
- If you cancel within 60 days of the event, unfortunately will not receive any credit to a future event.
- If you do not make it to the show without contacting us, you will be removed from any future shows without a refund. You also will not be able to participate in any future events.

### **Advertising**

We promote our events in newspapers, flyers, social media, Google, Michigan event websites and Facebook sites, posters, Emails, banners and more. If you need copies of flyers or anything else, please ask us and we will provide them.

#### **Facebook Event link here**

Website: https://www.mainstreetmemoriesph.com/